

Minutes of Regular Meeting
ELISHA D. SMITH PUBLIC LIBRARY TRUSTEES
Elisha D. Smith Public Library Gegan Room
March 23, 2016

Call to order at 4:00pm by Crawmer.

Present: Crawmer, Englebert, Franzoi, Golz, Kaminski (teen rep), VanderHeyden and Wicihowski

Absent: Rollins-Jump

Also Present: Director Lenz, Dreyer (Administrative Assistant), Acosta (Adult Services Librarian) and McGinnis (Adult Services Librarian)

Public Comment/Communication

Director Lenz introduced Ana Maria Acosta, the new full-time Adult Services Librarian, and Colin McGinnis, the new half-time Adult Services Librarian.

Consent Business

Motion made by Golz, seconded by Franzoi to approve the Library Board meeting minutes from February 24, 2016, and accept the Fundraising Committee meeting minutes of March 8, 2016. Motion carried unanimously.

Authorization of Bills

Motion made by Franzoi, seconded by VanderHeyden to authorize payment of the March 2016 bills as presented from the 2016 budget. Motion carried unanimously.

Director's Report/Information Items

1. February Statistics. The February sheet of statistics was distributed to the trustees. Franzoi suggested purchasing more kits since kids who are taught using hands-on teaching methods score higher on tests. The Blue Jay Computers are owned by the school and connected to their network. Lenz will talk to Peter Pfundter about those computers.
2. Budget Status. Trustees reviewed the status the 2016 budget.
3. Endowment Report. The February endowment report was distributed to trustees. Golz and VanderHeyden will be attending the program at the Community Foundation for the Fox Valley Region, Inc. as members of the library's Finance and Investment Committees.
4. Staff Reports.
 - a. Ana Maria Acosta and Colin McGinnis have started their new positions. Sara Page, who is a library page, reduced her weekly hours.
 - b. The March Friends book sale netted more than any previous book sale. Some of the Smith Collection was sold which contributed to the overall success of the sale.
 - c. This year's Fox Cities Reads book is *Beautiful Boy: A Father's Journey Through his Son's Addiction*. Wisconsin United We CAN is partnering with Fox Cities Reads and the library to offer a workshop: Steps of Change: Addition & Recovery Education on Saturday, April 9 from 9:00 – 4:00pm.
 - d. The Fox Cities Book Festival will be held April 18-24. The Festival includes 75 authors/speakers at venues around the Fox Cities; 16 presentations will be held here.
 - e. The Wisconsin Association of Public Libraries conference will be held at the Best Western in Oshkosh from May 11-13, 2016. There are often programs for trustees.
 - f. National Library Week will be held April 10-16. We will be having prizes for patrons, a Food for Fines drive and some form of staff appreciation.
5. Fundraising Committee Report. The Second Great Library Chili Cook-Off was successful. The goal of the committee is to have one major fundraising event per year. The committee will meet tomorrow to discuss fundraising options, the Smith Collection, and the sculpture idea.

Discussion /Action Items

1. Self-Check Machine Upgrade. Motion made by Franzoi, seconded by Wicihowski to proceed with the self-check upgrade. Motion carried unanimously.
2. Library Volunteer of the Year. Motion made by Englebert, seconded by Franzoi to name Gary Coopman as the library's 2016 Volunteer of the Year and to purchase a plaque. Motion carried unanimously.

Adjournment

Motion to adjourn made at 4:40pm by Englebert, seconded by Wicihowski . Motion carried unanimously.

Respectfully submitted,
Kathy Dreyer, recording Secretary